



LAT's Safety, OSHA & DOT Manual

Designed Specifically for the Building Material Industry



Manual Contents:

- General Safety Programs including general safety rules, employee safety orientation & annual retraining, safety committee organization & responsibilities as well as their operating guidelines and member responsibilities, safety inspections, accident investigation, subcontractor safety agreements
- Forklift Safety Program to include basic principles of operation, pre-shift inspections, rules for safe operation, material handling procedures, preventive maintenance, operator required training
- Hazardous Energy Control Program including lockout/tagout programs and procedures & lockout/tagout training and annual retraining
- Hazard Communication to include your hazard communication program, your hazard communication training program and your hazard determination program
- Emergency Plans including medical emergency & emergency evacuation plans, fire safety programs, bloodborne pathogens exposure control
- Personal Protective Equipment/Preventive Programs including respiratory protection programs for use of respirators, back injury prevention rules, smokeless tobacco, hearing conservation program
- Workers' Compensation
- Fleet Safety to include drivers vehicle inspection report, driver selection, driver training, driver responsibilities, fleet accident reporting, accident procedures, fleet safety committees, fleet accident frequency rates
- Safety Recognition Programs including safety incentive programs
- The Occupational Safety & Health Act including OSHA Compliance
- Various Forms

Manual Characteristics:

- Easily customized by inserting your company name and logo. This manual is provided in Microsoft Word Document format. SBMA can customize for you.
- Easily modified to meet the unique operational needs of your yards
- Complete reference for managers and supervisors
- Policies, procedures and all **forms** in one easy to use guidebook (You can print the forms as needed!)

Why:

- One of the first things that OSHA frequently requests when they stop by for a visit is a copy of your safety manual.
- Every accident represents an unnecessary loss to both the employee and the company, not only in dollars paid out but also pain and suffering, lost wages, lost sales and low morale.
- OSHA & DOT Complaints
- Eases transition for new employees
- Discourages employee lawsuits
- Explains to each member of your team the safety rules and regulations of your company
- Provides clear and consistent policy through out the company
- Avoids misunderstandings by providing employees written policies

Price:

- \$299 for Full Manual (containing both OSHA & DOT); \$199 for OSHA/Safety Manual only; \$125 for DOT Manual Only
- \$39 (after first year) for each yearly update
- \$25 to Customize with Company Logo (you'll need to send us your logo)

Please send the ____ Complete Safety, OSHA & DOT Manual; ____ Safety, OSHA Manual only; ____ DOT Manual only. Please send the manual I ordered on CD and invoice to:

(Name)

(Company)

(E-Mail Address)

(Address)

(City/State/Zip)

____ Please customize with our logo. We are emailing / mailing our logo to you.



Fax to: (512)472-7378 or Mail to: LAT, One La Costa - 1016 La Posada Drive - Ste. 150, Austin, TX 78752

Call (512)472-1194 if you have any questions!